



A HANDS-ON HOMESCHOOL EXPERIENCE

VIDEO PROCEDURES AND POLICY

1. Any videos shown in the classroom must have the director's approval and educational value that pertains to the material being presented. It must also follow lesson plans, curriculum design and have clearly stated objectives;
2. Videos must be approved by the directors one week before they are shown.

Today's Date: _____

REQUEST TO SHOW VIDEOS

Teacher Name: _____

Title of Class video will be used: _____

Title of Media: _____

VHS _____ DVD _____ CD Rom _____

Date to be used: _____ Rating: _____

I will use only excerpts

I plan to use the entire material

Unit of Study: _____

Reason for Use (Educational Objective): Videos should be utilized for instructional purposes, not as a reward or entertainment. There must be a correlation to a specific lesson objective.

AV materials use: Approved Not approved

Signature of Administrator/Designate: _____

******Please return completed form with signature at least one week prior to use.**